

Dukes County Advisory Board on Expenditures (CAB)
Meeting Minutes
January 23, 2024
1:00 PM

Remote participation only via zoom

County Advisory Board Members Present: Arthur Smadbeck – Edgartown (40.51%), Skipper Manter – West Tisbury (12.04%), John Cahill – Tisbury (13.42%), Bill Rossi – Chilmark (14.18%)

Other County Officials Present: Martina Thornton – County Manager, Sarah Kuh – Director of the Health Care Access Program; Christine Todd & Doug Ruskin - County Commissioners, Judy Soules – County Treasurer, Norm Werthwein – DC Finance Committee, Paulo DeOliveira – Register of Deed

Arthur Smadbeck called the meeting to order at 12:30 PM.

Minutes – Skipper/Bill moved to approve minutes for meeting held on 11-7-2023 with proposed changes by Skipper. So voted. Skipper – yes, Bill – yes, John -abstained, Art – yes. Motion carries.

FY2024 Budget Amendments (as recommended by vote of DCC on 1-17-2024) – spreadsheet on file

Funding to onboard Sarah Kuh replacement prior to her retirement – for the new Director of Health and Human Services to start at the beginning of June to allow for training for a month before Sarah retires. The estimated cost of the month of pay plus benefits is \$11,559.30 and it was added to the County Commissioners budget in FY2024.

The Treasurer's Office - Assistant Treasurer is entitled to health insurance (working 30 hours per week) but did not need it until January this year. Estimated cost to the end of this fiscal year is \$14,191. The Assistant Treasurer is available to increase her hours by 10 hours per week starting January 29th to the end of FY2024 – additional cost of \$8,438 plus payroll line increase (\$122.35 Medicare, \$75.94 unempl. Ins.) will be covered by transfer from education of employees' line (\$8,636.29 total).

All these proposed amendments would require use of the current budget surplus \$22,656 and transferring \$3,100 from the unreserved fund balance to cover the cost of the health insurance and the new employee.

There will be a need for another CAB once the County formulates plans for the transitional plan for the Treasurer and also the estimate of the cost for the CPA that we will need to hire to come help with the FY2023 audit.

Discussion followed on the additional 10 hours for the Assistant Treasurer and the reasons why it is coming up at this time.

Bill/John moved to approve the FY2024 Budget amendments as presented.

Bil – yes, John – yes, Skipper – abstained, Art – yes. Motion carried.

FY2025 Budget amendments (as recommended by vote of DCC 1-17-2024 - spreadsheet on file

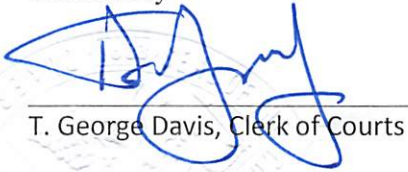
Treasurer's Office: Need to include two additional health insurance plans (for Assistant Treasurer and the new treasurer – current treasurer did not have the need for health insurance) approx. cost of \$60K total.

Natural Resources revenue – there is a likelihood that Norton Point Beach will not be accessible to vehicles this summer, hence there will be no revenue from selling over sand vehicle permits. Potential loss of budgeted revenue of **\$75,000**. If it is open and revenues come in, any excess surplus at the end of the year will be returned to the towns. Discussion followed. It was agreed that the situation will be revisited in April to see if we can have more certainty about the beach being restored into better conditions and adjust the revenue projections and perhaps lower the request on town meeting floor and again in June, once the season starts to make a decision if full amount that was approved by the towns will be needed and therefor requested or if the request can be lowered.

Skipper/Bill moved the FY2025 budget amendments as presented. So voted. Skipper – yes, Bill -yes, John – yes, Art – Yes. All in favor.

Skipper/Bill moved to adjourn the meeting at 1pm. So voted. Skipper – yes, Bill -yes, John – yes, Art – Yes. All in favor.

Certified by:



T. George Davis, Clerk of Courts

Documents presented at the meeting and part of the official record:

FY2024 Budget Amendment

FY2025 Budget Amendment