

**Dukes County Advisory Board on Expenditures (CAB)**

**Meeting Minutes**

**August 3, 2023**

**1:00 PM**

Remote participation only via zoom

**County Advisory Board Members Present:** Arthur Smadbeck – Edgartown (41.02%), Skipper Manter – West Tisbury (12.14), Bill Rossi (14.85%)

**Other County Officials Present:** Martina Thornton – County Manager, Judy Soules- County Treasurer, County Commissioners, Paulo DeOliveira – Register of Deeds

**Arthur Smadbeck called the meeting to order at 1:00 PM.**

**Minutes – Skipper/Bill moved to approve minutes for meeting held on 6-22-2023. So voted. Skipper – yes, Bill – yes, Art – yes.**

**Health Care Access Building Project Supervisor**

Martina said we did not find any supervisor that would be willing to take the job on and the building committee wanted to use the architect to provide the supervisory role so the project can get started. Skipper said he would not be in favor of it and suggested Bill Dylan who was hired by Chilmark as town representative for Chilmark Fire Station project. Discussion followed. Bill will call this gentleman to see if he would be interested.

**Bill/Skipper moved that if the County can not get someone like Bill Dylan hired withing two weeks for the job that the County move forward with the building committee to utilize the architect to perform the supervisory role. Discussion followed. So voted. Skipper – no, Bill – yes, Art – yes. Motion carries.**

**Little Bridge Parking Lot Improvements**

The County Commissioners approved for the County to conduct improvement of the Little Bridge Parking Lot on State beach and pay for it from the Cape and Islands License Plate Fund.

**Skipper/Bill moved to approve to spend up to \$18K from the Cape and Islands License Plate Fund for the work of repairing and improving the Little Bridge Parking Lot on State Beach. So voted. Skipper -yes, Bill – yes, Art -yes. Motion carried.**

**Long-term capital planning budget needs**

This would be a longer-term planning effort for county assets to address the needs and the capital and maintenance costs for the county, how the county utilizes the assets. This will be not just a 5-year capital plan but a bigger picture. Art suggested the Collins Center and DOR as resources that might be cheaper options to accomplish the needed assessments and planning. County is trying to address the concerns that the County Advisory board raised in the past years. To garnish a plan that can be supported by CAB and town meetings. Skipper raised objection of the Courthouse being part of the study for long-term planning and if it is part of this process, how much would the State contribute to the study. Chilmark hired a facilities manager to do a 5-year capital plan for the town. Bill is supporting the idea for the county to do this work as well. The County would be looking at all real estate assets, including beaches and open land and small vacant lots etc., including lease agreements and how all the assets are being utilized.

\*Bill left the meeting at 1:35pm

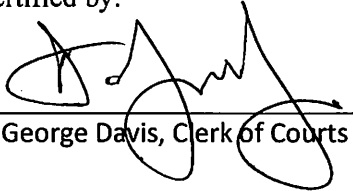
New Business – not anticipated by the Chair.

The Chair of the County Commissioners brought up concern about the ability to collect the full amount of the allocation of overhead from the Airport after conversation from couple of airport commissioners. Discussion followed. The County Treasurer will follow up with the Airport to clarify expectations.

**Skipper/Art moved to adjourn the meeting at 1:53PM. West Tisbury – yes, Edgartown -yes. Motion carries.**

The meeting was adjourned at 1:53pm.

Certified by:

A handwritten signature in black ink, appearing to be 'T. George Davis', written over a horizontal line.

T. George Davis, Clerk of Courts

**Documents presented at the meeting and part of the official record:**

FY2023 Year-end Budget Transfers

FY2024 Budget Amendments