**Dukes County Advisory Board on Expenditures**

Minutes

**Wednesday, May 31, 2017**

**1:00 p.m.**

Dukes County Administration Building

9 Airport Road, Edgartown, MA

**County Advisory Board (CAB):** Arthur Smadbeck (Edgartown – 36.70%), Skipper Manter (West Tisbury – 13.04%), Melinda Loberg (Tisbury – 13.87%)

**Dukes County Commissioners (DCC):** Christine Todd, \*David Holway

\*Participated via telephone

**County Staff Present:** Martina Thornton – County Manager, Noreen Mavro Flanders – County Treasurer, Connie Andrade - Administrative Assistant to County Manager , Sarah Kuh – Vineyard Health Care Access, JoAnn Murphy – Dukes County Personnel Board, Paulo DeOliveira – Register of Deeds

**Others:** Joanie Ames – MVTV

**CAB meeting was called to order at 1:00PM.**

**Minutes:**

**Skipper/Melinda made a motion to approve the minutes of April 14, 2017 as presented. So voted. West Tisbury yes, Tisbury yes, Edgartown yes. Motion carries**.

**Recommendation for Appointment to the Dukes County Personnel Board:**

**Melinda/Art made a motion to appoint Skipper Manter as the Dukes County Advisory Board representative on the Dukes County Personnel Board. So voted. Edgartown – yes, Tisbury – yes, West Tisbury – yes. Motion carries.**

**FY2017 Supplemental Budget:**

Martina reviewed the FY2017 Supplemental Budget for the Vineyard Health Care Access Program (see file). A discussion was held. Skipper said the VHCAP window replacements should be energy efficient.

**Skipper/Melinda made a motion to approve the FY2017 Supplemental Budget transfer for $9,597.00 from the Unreserved Fund Balance to Capital Improvement line for Dept. 800. So voted. Tisbury yes, West Tisbury yes, Edgartown yes. Motion carries.**

**FY2017 Capital Improvement Budget for Vineyard Health Care Access:**

**Skipper/Melinda made a motion to transfer $3,650.00 from the Capital Improvement Fund to the Capital Improvement line**. **So voted. Tisbury yes, West Tisbury yes, Edgartown yes. Motion carries.**

**FY2018 Proposed Budget:**

The CAB reviewed the FY2018 proposed budget.

* Martina said she would like to increase the hours for the Dukes County Social Worker position from part time to full time with benefits. The CAB said this is not a County mandated service and would need a town vote. Skipper said this program should be under the MV Community Services umbrella. The CAB said the program is currently being funded through grants and should continue for FY2018.
* The CAB would like the Registry of Deeds to increase their projected revenue for Deeds Excise Tax by $10k and increase the Cape and Islands license projected revenue by $5k.
* The CAB asked Martina to prepare a more detailed budget for the $20k Substance Abuse Disorder Prevention prior to appropriating the funds.
* The CAB said the MV Parking Clerk’s budget should not be costing the County money. The CAB said the Parking Clerk should increase the parking ticket processing fees to cover the increase in the budget and the County should not be purchasing equipment for the towns without charging the town that receives the new equipment; the County should not be subsidizing the Parking Clerk program.

**Melinda/Skipper made a motion to adjourn. So voted. Tisbury yes, West Tisbury yes, Edgartown yes. Motion carries.**

**CAB meeting was adjournment (2:25p.m.)**

Respectfully Submitted by:

JOSEPH E. SOLLITTO, JR., Clerk of Courts

**Documents presented at the meeting and part of the Official Records:**

* Agenda
* FY2017 Supplemental Budget Transfers
* FY2017 Capital Improvement Budget
* FY2018 Proposed Dukes County Budget