**Dukes County Advisory Board on Expenditures**

Minutes

**Tuesday, June 6, 2017**

**1:00 p.m.**

Dukes County Administration Building

9 Airport Road, Edgartown, MA

**County Advisory Board (CAB):** Arthur Smadbeck (Edgartown – 36.70%), Melinda Loberg (Tisbury – 13.87%), Bill Rossi (Chilmark -17.06% ) and \*\*Skipper Manter (West Tisbury – 13.04%),

\*\*Arrived late

**County Staff Present:** Martina Thornton – County Manager, Noreen Mavro Flanders – County Treasurer, Connie Andrade - Administrative Assistant to County Manager , JoAnn Murphy – Dukes County Personnel Board, Paulo DeOliveira – Register of Deeds

**Others:** Joanie Ames – MVTV

**CAB meeting was called to order at 1:00PM.**

**FY2018 Proposed Budget:**

Martina reviewed the revised FY2018 proposed budget with the CAB. The following changes were noted:

* The Cape and Island License plate revenue projection has been adjusted to $95k; the same amount as FY2017.
* The Deeds Excise Tax has been increased to $180k from the original proposed budget.
* MV Parking Clerk gave each CAB member a letter of intent to increase the processing fee charged per ticket for FY18. The changes also include decreasing the temporary employee budget line from $8k to $5k and removing the cost of the purchase of a hand held device for $3,500.00.
* The Sheriff’s Memorandum of Understanding (MOU) expenditures have increased by $3k because the Airport has increased the usage cost of water and sewer.
* The County has been contributing $150k to Other Post-Employment Benefits (OPEB) over the last few years. The CAB recommended decreasing the OPEB contribution to $120k.
* Substance Use Prevention $20k; the CAB would like a budget for this item. Martina said the monies will be used to train a recovery coaches and providing financial assistance to Islanders that need to purchase Narcan. The CAB said the $20k is a one-time expense.
* The CAB approved an additional expenditure for $5k for the homeless initiative. The Associate Commissioners line will be $7,500.00.
* The CAB is not in favor of giving the employees a $3k “bonus”.
* The CAB is against a Reserve Fund of $5k. They said if the County needs money they can ask the CAB for an appropriation.

**\*\*Skipper arrived at 1:45pm**

**FY2017 Supplemental Budget:**

Martina reviewed the FY17 Supplemental Budget and FY17 and FY18 Capital Improvement Budget with the CAB, noting the cost of installing the fire alarm and the repairs of the oil tanks at the Courthouse. She also reviewed the transfers for the Vineyard Health Care Access building (see file).

Martina said she would like to finish the blinds at the courtroom in FY17. The CAB would like to be reimbursed 100% for the blinds and the air conditioning.

**FY2017 Capital Improvement Budget:**

The CAB would like a complete spreadsheet of the funds spent at the Courthouse from the Capital Improvement Fund. A discussion was held. The CAB would like Martina to research the possibility of the State taking over the Dukes County Courthouse. Melinda said there are benefits from the Courthouse being located in Edgartown. Martina said the courthouse provides office space to the Registry of Deeds. If the County gives the Courthouse to the State, it leaves open the possibility that the Registry of Deeds would have to relocate. According to the Register of Deeds, there is a possibility that the Registry of Deeds may start costing the County money as the trends are beginning to go downward.

**Bill/Skipper made a motion to adjourn. So voted. Tisbury yes, West Tisbury yes, Chilmark yes and Edgartown yes. Motion carries.**

**CAB meeting was adjourned at (2:50p.m.)**

Respectfully Submitted by:

JOSEPH E. SOLLITTO, JR., Clerk of Courts

**Documents presented at the meeting and part of the Official Records:**

* Agenda
* FY2017 Capital Improvement Budget
* FY2017 Supplemental Budget
* FY2018 Proposed Budget