**Dukes County Advisory Board on Expenditures**

Minutes

**Wednesday, February 15, 2017**

**2:00 p.m.**

Dukes County Administration Building

9 Airport Road, Edgartown, MA

**County Advisory Board (CAB):** Arthur Smadbeck (Edgartown – 36.70%), Skipper Manter (West Tisbury – 13.04%), Melinda Loberg (Tisbury – 13.87%), Walter Vail (Oak Bluffs – 13.97%)

**Dukes County Commissioners (DCC):** Leon Brathwaite

**County Staff Present:** Martina Thornton – County Manager, Connie Andrade - Administrative Assistant to County Manager, Noreen Mavro Flanders – County Treasurer

**Others:** Joanie Ames – MVTV

**CAB meeting was called to order at 2:05PM.**

**Minutes:**

**Skipper/Walter made a motion to approve the minutes of June 1, 2016 as presented. So voted. West Tisbury yes, Oak Bluffs yes, Tisbury yes and Edgartown yes. Motion carries**.

**Skipper/Walter made a motion to approve the minutes of September 14, 2017 as presented. So voted. West Tisbury yes, Oak Bluffs yes, Tisbury yes and Edgartown yes. Motion carries**.

**Approval for Appraiser of the Lease Space at 9 Breakdown Lane, Tisbury:**

Martina reviewed the Massachusetts law regarding an independent appraiser for the VNA building (see attached).

She said it would cost approx. $800.00 and the cost will be paid for from the difference in the bond and the purchase price.

**Skipper/Melinda made a motion to allow the County Manager to hire an independent appraiser for the VNA building as required by Massachusetts law. So voted. Oak Bluffs yes, Melinda yes, West Tisbury yes, Edgartown yes. Motion carries.**

**FY17 Budget Transfers:**

Noreen said at the last meeting the balance transfer amount she presented was incorrect. The original amount was $7,852.00 and the correct amount is $3,702.00. She contacted Tyler Technologies and asked that the software be corrected. Noreen said she only has 73 hours remaining for the rest of the year for the Asst. Treasurer II (Carol Grant) position and that is insufficient to train a new person. She also said there is an excess in the Health Insurance Line and would like to transfer those funds to offset the difference. The transfer will not change the bottom line of the Treasurer’s budget. A discussion was held. Leon said the budget changes should be approved by the DCC before they come to the CAB for approval. The CAB agreed. Noreen said she can wait for the transfer approval until after the next DCC meeting.

**CAB Official Minutes:**

Leon said he would like the CAB to post the draft minutes on the County’s website prior to approval by the CAB. A discussion was held. The CAB said they would allow draft minutes to be sent to the DCC but would not want them posted on the website until they have been approved by the CAB. The public can request a copy of the draft minutes.

**Skipper/Walter made a motion to adjourn. So voted. Edgartown – yes, Tisbury – yes, West Tisbury – yes, Oak Bluffs – yes. Motion carries.**

**CAB meeting was adjournment (2:22p.m.)**

Respectfully Submitted by:

JOSEPH E. SOLLITTO, JR., Clerk of Courts

**Documents presented at the meeting and part of the Official Records:**

* Agenda
* DLS Massachusetts Department of Revenue Equalization Percentages for FY18 and FY19
* Massachusetts General Law (MGL) Chapter 34, Section 14