**Dukes County Advisory Board on Expenditures**

Minutes

**Tuesday, November 7, 2017**

**2:30pm**

Dukes County Administration Building

9 Airport Road, Edgartown, MA

**County Advisory Board (CAB):** Arthur Smadbeck (Edgartown – 38.60%), Skipper Manter (West Tisbury – 12.45%), Brian Packish (Oak Bluffs – 13.97%) and \*\*Bill Rossi (Chilmark – 16.56%)

\*\*Left the meeting early.

**Dukes County Commissioners (DCC):** Leon Brathwaite, Tristan Israel

**County Staff Present:** Martina Thornton – County Manager, Connie Andrade - Administrative Assistant to County Manager , Noreen Mavro Flanders – County Treasurer, Paulo DeOliveira – Register of Deeds, Ann Metcalf – Asst. Treasurer, Chuck Cotnoir – Dukes County Emergency Manager

**Others:** Joanie Ames – MVTV, Julie Fay – MV Community Services, Paddy Moore – Healthy Aging Task Force, Richie Smith – Asst. Superintendent of Schools, Leslie Clapp – Center for Living, Rise Tierney – Center for Living, Robert Ogden – Dukes County Sheriff, Robert Verdore – State of Massachusetts, Steve Stafire – State of Massachusetts, Robert Rosenbaum – Martha’s Vineyard Airport Commission

**Art called the meeting to order at 2:31pm**

**FY2019 Proposed Budget:**

**First Stop:** Julie said the proposed FY2019 budget (see file) was reduced because Community Services took the program over and realized it would be a better value to expand the program to include subjects like food stamps, food distribution, child services and elder care. It’s now called First Stop MV and provides all information for any social service program on the island.

**CORE:** Julie said these services are for elderly people that are homebound. She said they are seeing an increase in referrals, which is why Julie asked for a budget increase from last year. In FY2019, CORE is requesting $87,000.00 (see file), an increase of $27,000.00 from last year.

**Healthy Aging MV:** Julie said the Healthy Aging MV program has grown so much it is not sustainable. They would like to create a paid position as there is too much work for volunteers. This new person would also be responsible for grant funding and donations. A discussion was held. Skipper said 14% for overhead seems excessive. Julie said she would take his concerns back to her board. Brian asked if there was any possibility of merging the First Stop and CORE programs. Julie said at their last oversight committee meeting they discussed merging them all into one program, but it is too confusing at this point. It might make sense to merge after FY19.

**Center for Living:** Leslie reviewed the proposed FY2019 budget (see file). She said the administrative offices will move into the new building at the end of November or early December. After the beginning of the year, client services will start to move in. They expect to be a five-day program by the beginning of FY2019. On the building side, they will need more money for a phone system. A discussion was held. The proposed budget amount is $579,911.00. Martina said the Center for Living did not collect as much revenue as they projected in FY17. They had approximately $20k less in revenue. The CAB said since the Center for Living budgeted for a five-day work week and they are not doing that yet, they should have enough funds to cover the shortage. Skipper said if they run short, the Center for Living will have to ask the towns for those funds. The CAB said Martina, Leslie and Noreen should discuss this matter further.

**General Budget:** Martina reviewed the proposed FY2019 County budget with the CAB (see file). A discussion was held. The following items were noted:

* **Substance Use Disorder (SUD):** Martina reviewed the FY2019 proposed SUD budget (see file) and has a proposed increase from $20k to $50k. A discussion was held. Skipper said routine annual budgets should not be funded from the Unreserved Fund because it will create a deficit in the next year’s budget.
* **Unreserved Fund**: Noreen said she would like at least $250k in the Unreserved Fund and that keeping only $100k is not enough to cover the County’s cash flow. The County has four months of operations before any funding comes in from the towns. Also, the funding for the airport grants does not always come in on time which could affect the county’s ability to pay its bills.

**Bill left the meeting at 3:35pm.**

**Manager’s Report:**

**Courthouse Repairs – Update:**

Courthouse Update: Martina said the courthouse sustained water damage to the ceiling and walls. There is no other way to repair the leak except to repoint the bricks to stop the water from coming in the building, unfortunately, the estimates were high. The cost was $35k and was considered an emergency repair. She said the application for variance for the lift replacement has been mailed out. Until she receives the variance she cannot replace the lift. The ramp bid has been advertised and is due by November 17th.

**Norton Point Update**: Martina said she would like to speak to the Edgartown Police about patrolling Notion Point. The Trustees of the Reservation would like to have the beach patrolled every day. The preliminary quote came in at $10k and she would like those monies included in the budget.

**Skipper/Brian made a motion to adjourn. So voted. Edgartown yes, Oak Bluffs yes and West Tisbury yes. Motion carries**.

**CAB meeting was adjourned at (4:15pm).**

Respectfully Submitted by:

JOSEPH E. SOLLITTO, JR., Clerk of Courts

**Documents presented at the meeting and part of the Official Records:**

* Agenda
* FY2019 Proposed Budget - Healthy Aging Task Force
* FY2019 Proposed Budget -First Stop
* FY2019 Proposed Budget – CORE
* Document Regarding How to Create and Maintain a County Stabilization Fund
* FY2019 Proposed Budget for Substance Use Disorder Prevention Initiatives
* Estimates of Monetary Cost of Opiate and Alcohol Use Disorders on Martha’s Vineyard
* FY2019 Proposed County Budget