**Dukes County Advisory Board on Expenditures**

Minutes

**Wednesday, January 18, 2017**

**2:00 p.m.**

Dukes County Administration Building

9 Airport Road, Edgartown, MA

**County Advisory Board (CAB):** Arthur Smadbeck (Edgartown – 36.70%), Skipper Manter (West Tisbury – 13.04%), Melinda Loberg (Tisbury – 13.87%), Walter Vail (Oak Bluffs – 13.97%)

**Dukes County Commissioners (DCC):**

**County Staff Present:** Martina Thornton – County Manager, Connie Andrade - Administrative Assistant to County Manager, Noreen Mavro Flanders – County Treasurer

**Others: None**

**CAB meeting was called to order at 2:07PM.**

**FY2017 Budget Amendment – Emergency Courthouse Repair:**

Martina said the Courthouse had an emergency when the oil tank in the basement developed a leak. She asked the CAB to approve the transfer of $7,164.57 from the Unreserved Fund Balance to cover the costs of the emergency repairs. A discussion was held. The CAB had a discussion about turning over the courthouse to the State. Martina said she had concerns that the State may not allow the Registry of Deeds to remain in the building. CAB said she could negotiate or find a better place for the Registry of Deeds. Martina will research the cost of moving the lift at the VNA building and was asked to research what the Secretary of State would require to move the Registry. The CAB would like to have Martina do a study of the conditions of the building and if it would make sense to renegotiate with the State about possibly turning the property over to them.

**Skipper/Melinda made a motion to transfer $7,164.57 from the Unreserved Fund to cover the emergency repairs at the courthouse. So voted. West Tisbury yes, Oak Bluffs yes, Tisbury yes and Edgartown yes. Motion carries**.

**Treasurer’s Office Position:**

Noreen said the new position is Asst. Treasurer II. Currently, Carol Grant is the Asst. Treasurer II and would like to retire. Noreen would like to hire someone to do the general ledger and accounting. Noreen also said the Airport would like to help fund the new position because they need more services from the Treasurer’s office and Noreen would like the position to be full time 40 hours a week. She also said the Airport may fund as much as 50% of this position for FY18. A discussion was held. The CAB asked if this position will have a negative effect on the budget for FY18. Noreen said the Treasurer’s office budget has only increased a total of 2.5% over the last ten years. Skipper would like Noreen to wait and include it in the FY18 budget.

**Walter/Melinda made a motion to approve the transfer of $25,000.00 from the Treasurer’s temporary line to be used for the new Asst. Treasurer II position. So voted. Oak Bluffs yes, Melinda yes, West Tisbury no, Edgartown no. Motion fails.**

The CAB asked if the Airport can bond without any vote from the towns. Noreen said yes and explained the process. Noreen would like to have a new person in place in March because it would allow the person to train with Carol before she retires. Skipper would like to have a commitment from the Airport to help fund this position.

**Melinda/Walter made a motion revisit the previous motion to approve the transfer of $25,000.00 from the Treasurer’s temporary line to the new Asst. Treasurer II position and related lines (see attached). So voted. Oak Bluffs yes, Edgartown yes, Tisbury yes and West Tisbury yes. Motion carries.**

**Walter/Melinda made a motion to adjourn. So voted. Edgartown – yes, Tisbury – yes, West Tisbury – yes, Oak Bluffs – yes. Motion carries.**

**CAB meeting was adjournment (3:29p.m.)**

Respectfully Submitted by:

JOSEPH E. SOLLITTO, JR., Clerk of Courts

**Documents presented at the meeting and part of the Official Records:**

* Agenda
* Treasurer’s Department History of Expenditures
* Costs for Assistant Treasurer II Position