

Dukes County Advisory Board on Expenditures (CAB)
Meeting Minutes

Tuesday October 26, 2021

11:00 AM

Remote participation only via zoom

County Advisory Board Members Present: Arthur Smadbeck – Edgartown (41.02%), Jeff Kristal – Tisbury (13.06%), Skipper Manter – West Tisbury (12.14%), Bill Rossi – Chilmark (14.85%)

Other County Officials Present: Martina Thornton – County Manager, Paulo DeOliveira – Registry of Deeds, Ann Metcalf – County Treasurer

Others: Leslie Clapp – Center for Living Director

Arthur Smadbeck called the meeting to order at 11:02 AM.

1. Minutes

Skipper/Jeff moved to approve 9-17-2021 minutes as presented. Tisbury -yes, West Tisbury - yes, Chilmark - yes, Edgartown - yes. Motion carries.

2. MV Commission request for additional funds from Cape & Islands License Plates Fund

Discussion followed. It was clarified that \$8K was already approved for this purpose at Tisbury Town Meeting and MV Commission is looking for funds from other towns via special and annual town meetings. Skipper suggested that the full amount needed could be funded from the Cape & Islands License Fund including the \$8K from Tisbury to make it fair. Discussion followed. As it was not clear how much is MV Commission requesting from each town the decision was tabled. Martina will find out that information.

3. FY22 Budget amendments

Martina presented the budget amendments; none is increasing the budget, but all are related to employee lines and need CAB approval.

Parking Clerk – Ann explained need for additional hours in Parking Clerk's department, it used to be 20hr per week. Due to COVID and uncertainty of how many tickets will be written, they only budget 10hrs per week for FY22 but it turns out they do need additional hours for a total of 18hrs per week, but the additional 8hr per week will be for the assistant not the Parking Clerk.

Skipper / Jeff moved to approve the changes in the Parking Clerk's budget as presented. So voted. Chilmark – yes, West Tisbury – yes, Tisbury – yes, Edgartown - yes. Motion carries.

Center for Living

Skipper/Jeff moved to approve changes in Center for Living budget as presented. All in favor. So voted. Chilmark – yes, West Tisbury – yes, Tisbury – yes, Edgartown - yes. Motion carries.

Dukes County Social Services – Martina explained the need to revise budget due to less revenue coming from grant funding and reducing the employee lines accordingly.

Skipper/ Jeff moved to adopt changes in DCSS budget as presented. So voted. Chilmark – yes, West Tisbury – yes, Tisbury – yes, Edgartown -yes. Motion carries.

4. FY23 Budget

Martina presented the budget for FY2023 as recommended by the County Commissioners (voted on October 20, 2021). It is balanced with about \$8K surplus. There are some big changes due to some grant funding being lost. There is also a small OPEB contribution budgeted in (\$1K per employee active in retirement system). The Airport is also planning to contribute (Treasurer reported about \$54K annually). Skipper asked for OPEB report showing how much should the County and Airport contribute on annual bases. Martina will prepare a summary spreadsheet showing the FY22 budget and FY21 finals as well for comparison.

5. Manager Updates

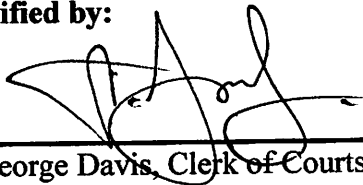
ARPA funding update – The Steering Committee is meeting on Wednesday October 27th at 3pm and will be finalizing recommendations for funding to County Commissioners. The Commissioners will start discussing it at their next meeting on November 10th. The applications will be vetted by legal counsel and auditors prior to funding.

Next meeting will be scheduled in the week of November 29th to review all regional program budgets before requests are submitted to the towns.

Bill /Jeff moved to adjourn the meeting at 11:32am. Chilmark – yes, West Tisbury – yes, Tisbury – yes, Edgartown -yes. Motion carries.

Meeting was adjourned at 11:32am.

Certified by:



T. George Davis, Clerk of Courts

Documents presented at the meeting and part of the official record:

- Meeting Agenda
- CAB Minutes
- Proposed FY21 Budget transfers & amendments.