

Dukes County Commissioners

Minutes

Wednesday, September 4th, 2019

4:30pm

**Dukes County Administration Building
9 Airport Road, Edgartown, MA**

Dukes County Commissioners Present: Gretchen Tucker Underwood – Chair, Tristan Israel – Vice Chair, Keith Chatinover, John Cahill (John C.), Leon Brathwaite, Christine Todd*, and John Alley.

***Arrived late**

Other County Officials Present: Paulo DeOliveira – Registrar of Deeds, Ann Metcalf – Dukes County Treasurer, Martina Thornton – County Manager, Robert (Bob) Rosenbaum – MV Airport Commission, Richard Knabel – MV Airport Commission, Chris Kennedy – Trustees Chairman, Norman Werthwein – Martha's Vineyard Airport Finance Committee.

Others Present: Joanie Ames – MVTv.

Gretchen called the meeting to order at 4:30pm

Minutes:

John C./Leon made a motion to approve the amended minutes for June 26th, 2019 as presented. So voted. John C. – yes, Keith – yes, Tristan – yes, Leon – yes, John A. – abstains, Gretchen – yes. Motion carries.

Tristan/John C. made a motion to approve the minutes for August 7th, 2019 as presented. So voted. All in favor. Motion carries.

Christine, who had arrived shortly after the vote to approve the June 26th minutes, then mentioned that the minutes for that day did not include sufficient documentation of the conversation surrounding the airport and the special legislation, and she requested that the minutes be changed to reflect that conversation further. Keith agreed.

Tristan/Keith made a motion to rescind the approval of the June 26th minutes until the next DCC meeting. So voted. John C. – yes, Christine – yes, Keith – yes, Tristan – yes, Leon- yes, John A. – abstains, Gretchen – yes. Motion Carries.

Gretchen announced that she would be changing the order of the meeting, requesting that the third order of business, the Cape Light Compact Appointment, go next.

Cape Light Compact Appointment - Vote:

Gretchen welcomed the candidate for appointment, Erik Peckar, and Martina gave a short description of his experience and qualifications. Keith expressed annoyance with the fact that there had only been one applicant for the position, despite the fact that he was so qualified, and asked that, in the future, the advertisement should run earlier with more notice given and a more public advertisement of the availability should be posted. John A. called for a vote.

John A./Keith made a motion to appoint Erik to Cape Light Compact. So voted. All in favor. Motion carries.

Bond Anticipation Note Signing:

Ann Metcalf introduced the bonding and why the current situation is neither cost effective nor timely. Tristan said he was confused and asked if the document that was being circulated was the special legislature that the DCC had yet to decide on and if not, what it was exactly. Martina explained that the document at hand was related to the bond that had

been approved at a prior meeting for an airport project that needed funding starting in October. The document was merely a Bond Anticipation Note (BAN) that would allow for the airport to spend a portion of the money requested in the bond before the bond was approved, a process which could take upwards of a year. John A. asked for clarification on what the \$690,791.00 portion of the \$1,265,791.00 was specifically for, as the presented document only stated it was for, "Various capital expenditures which have been previously paid." Martina explained that that money had already been spent on snow removal equipment and a new AARF building, but that the airport wanted to finance these purchases through bonding. Keith then expressed further concern that the airport commission had once again not received a copy of the current document and asked that Ann explain why. Ann expressed her apologies for not getting a copy to them on time, citing that they already had a copy of the information and that she had simply, "dropped the ball." Tristan asked that Bob Rosenbaum speak to the topic. Bob said that the bond was wanted and needed and that he was confused as to why the airport was suddenly only receiving a BAN, "a note" as Bob called it, instead of the requested 10-year bond. He went on to say that there had been little to no communication with the county regarding this process and that he had hoped to discuss the terms with a financial advisor, but that that had never happened. He said that the bond needed to go through because the airport was in desperate need of those funds, having now had to wait over a year and a half for the funding. John C. then asked Ann why the airport had not been a part of the decision to turn the bond into the proposed BAN. Ann stated that, "Cindy (the Airport Director) was on the initial conversation, there were subsequent conversations, I'm not sure if she was on them or not... it turned into a BAN on the recommendation of a financial advisor because of the timing in which the airport needed the money. I agreed with the financial advisor because it gives us time, the several months that it's going to take, to get the bond done. It was sold as a BAN – as a Bond Anticipation Note, to the lenders." John C. asked again why that had not been passed on to the airport at any time, Ann took responsibility for the lack of communication and said, "I should have put it in an email at the time... you know. Cindy was aware of it about a week ago, two weeks ago. Bob is correct on that. It was my mistake." Tristan argued that the DCC and the airport needed to work as a team to better communicate the items that needed to be communicated urgently. Leon asked what the current status of the bond is. Ann said that they, "needed to fill out about 40 pages of paperwork and that process will take about 4 months and cost the county \$40,000.00." There was a short discussion about the timing of the bond and about how future communications would benefit everyone.

Tristan/Keith made a motion to approve the BAN for the airport funds. So voted. All in favor. Motion carries.

The BAN was then signed by all commissioners.

Special Legislation Authorizing the DCC to Bond – Vote:

Gretchen stated that the DCC would review the document section by section, as at a previous meeting, one section was incorrect, but the rest was correct. There was no discussion of Section One, so the DCC moved on to Section Two. Keith asked to have a specific number replace the empty space in the sentence, "...not exceeding in the aggregate \$ _____ outstanding at any time...". The correct amount for the empty space is \$35 million. Section Two's comments were then over and the DCC moved on to Section Three. Gretchen explained that, due to the immense backlash from the airport over Section Three, it had been removed, but asked the commissioners if they felt they ought to include an augmented Section Three or forego it altogether.

Keith/Christine made a motion to approve the document as presented, i.e. with the complete removal of Section Three and including the specified dollar amount in the empty space in Section Two. This motion was not voted.

Leon asked that Martina discuss her conversation with the County's legal counsel regarding Section Three. She stated that she had spoken to them regarding this matter and that they had, "received a phone call from the airport lawyer who informed them (DC legal counsel) that they would receive a letter stating why the Section Three is not acceptable to the airport. As of today, our County counsel has not received any such letter so therefore there is nothing he can

respond to. In the phone conversation, the airport counsel had mentioned that the Section Three would be in violation of the grant assurances and it could also be... interfering with the court injunction." Keith said that that Section Three, regardless of the legal terms it may be violating, was also simply unethical. Leon then spoke defending Section Three and why a clause like this is needed to be included in the special legislation. He stated, "the reason why it needs to be there is that- the airport submits something for us to approve, there's no reason for us to say 'no'. He also said even though we may be in violation of a court order, we must put some standard in there for that to be able to have a standard to be met. Whether they must provide financial documentation... something must be in writing in this document to be able to allow us to say 'no'. It may never happen – but we've got to put something in the legislation that provides us with the opportunity to say 'no'." Gretchen asked why the sentence in Section Two, "The bonds or notes shall be signed by the County Treasurer and countersigned by a majority of the County Commissioners" was not enough to satisfy Leon's argument. He went on to say that, "...when that happens, the bond has already been approved. We need to have some standard that they have to measure to." Keith asked Martina if the County could bond without the DCC needing to sign the bond. She said no. There was a brief discussion between Keith and Leon regarding what constitutes approval by the DCC. Tristan explained his perspective that, as a County Commissioner, if he doesn't like a particular bond, he just won't sign it, and that, if the public did not like that decision they have every right to elect a different person to the DCC if they so choose. Bob took a moment to thank the Commissioners who sat down with the Airport Board, (Gretchen, Christine, and Keith,) to discuss this bonding and expressed his positive outlook for future meetings. He also insisted that the DCC still had the ability to, "say no" on any future borrowing, but that the inclusion of Section Three on the special legislature was, "simply wrong on so many levels." Noreen suggested: "I would suggest either in the legislation or with some agreement, that is signed by both parties that whatever the level is of the payments of principal and interest, that that money, for two years, is put aside. You have one year that you have a bad year and, you know, you might not have enough money to put aside for payments for the principal and interest, and with the bond of the terminal the County Commissioners had required that there be a debt reserve account. And I would suggest they do something like that. And as the debt gets higher, this gets more and more important." Bob spoke to that suggestion, stating that, "the airport has already put aside one year's worth of principal and interest in advance. That's already an agreement that we have made." John C. called for a vote on the matter. Leon returned to his discussion that there still needed to be a way for the Commissioners to say no, sparking a short discussion with Tristan and Keith about why it matters and why Leon felt uncomfortable with signing a legislature that does not require a master plan or purpose for the requested funds. Keith recommended that approval from the County Advisory Board would also be required to approve bonding. Martina stated that the DCC had plenty of time to decide on this and that they had time to "do it right", but that, at a prior CAB meeting, they *had* decided that the Advisory Board did want to be a part of the decision. Keith did not think that the CAB should be involved with making decision regarding the legislature, as the DCC were supposed to have that job. He had no problem with the CAB making decisions on the future bonding though, as the CAB was created for exactly that type of purpose, to decide on the expenditures of the County. Martina agreed, but said that that wording needed to be in the special legislature then. Keith asked where the Section of the legislation would be changed then and Martina said it should read, "For the purposes of this act, the treasurer of the County, with the approval of the County Advisory Board, *acting on the recommendation of the County Commissioners...*"

Keith/John C. amended his motion to approve the document with the addition of the wording Martina had used regarding the CAB. No vote was taken.

John C. made a statement: "I feel that as a Commissioner I am constantly in a position of being surprised. I was surprised at what happened at the last meeting with Section Three, and surprised now with hearing, late in the game – because we've talked about this for half an hour – that you want to include language that will involve the County Advisory Board. Why wasn't that in here a week ago, or two weeks ago, or three weeks ago? Why is this coming up at this moment? It's just making me very uncomfortable even having conversations when they're surprises that come up. I agree with Tristan – we keep this simple, and we vote on this today as a document as it stands. Bob made the comment that the only thing

really changing with this special legislation is that the County could then make bonding decisions without having to send them to state legislature, thus saving time and resources.

Keith/Christine withdrew his amended motion. John A/John C. made a motion to approve the document as it stands. So voted. John C. – yes, Christine – yes, Keith – yes, Tristan – yes, Leon – no, John A. – yes, Gretchen – yes. Motion carries.

The Trustees of the Reservation (TTOR) – Extension of Contract – Vote:

Martina explained that there had been changes in personnel at TTOR and that they had requested that the contract only be extended for one year (instead of the normal three years) so that they could assess the current new hires and possibly make additional changes in the future. Tristan asked Chris if he could provide the numbers for the Trustees and Chris agreed to send them to the Commissioners. Chris mentioned that they were running about \$100,000 over what they had had last year, and he attributed it to the additional beaches and fewer closures of the beaches. The Commissioners welcomed the new hire, Sam Hart. Sam took a moment to explain why exactly the Trustees were requesting a one-year contract instead of a three-year one. He stated that the Trustees were facing some challenges with access to Norton Point and he wanted to keep the Commissioners up to date as to what was going on exactly. He cited erosion as a main concern and rising sea levels as a cause of the recent closures of the beach and went into depth about his plans for protection, prevention, and future beach closures. There was a short discussion regarding the consequences of potential closures and how the current beach access could be improved.

Leon/Tristan made a motion to approve the extension of existing contract for the Trustees of the Reservation for a one-year period as requested. So voted. All in favor. Motion carries.

FY2019 Carryovers – Vote:

Martina reviewed the carryover items from the FY19 budget that had yet to be approved (see file) Total transfers requested is \$16,500.00. She noted the following:

- **County Admin. Building:** The air conditioning in the middle section of the County Administrative Building malfunctioned at the beginning of the season and was (obviously) not anticipated nor budgeted for. No repairs have been scheduled yet, but Martina requested \$4,000.00 to repair it.
- **County Courthouse:** The door closures and sprinkler systems were repaired at the County Courthouse and \$2,500.00 came out of the FY20 budget to pay for those repairs.
- **Breakdown Lane:** also had an air conditioning issue and \$3,000.00 was taken from the FY20 budget to repair it.
- **Treasurer's Office:** requested upgrades to their computers and servers for \$7,000.00, which was previously approved by the DCC, but still needs to be reconciled in the FY20 budget.

A discussion was held. Tristan had a few concerns regarding the costs and asked if the property at Breakdown Lane was really in need of the County fixing the AC unit, as he felt that they were already, "getting a good deal with the rent." Martina explained that Breakdown Lane was under a lease agreement that stated that maintenance problems were to be paid for and resolved by the County. His second concern was regarding the courthouse and the mounting number of issues that were needing to be resolved with the building. He asked for a solution since the courthouse staff seemed disinterested in sitting down to discuss the building. Leon suggested that the County mail the courthouse a letter saying that they wanted to discuss the lease agreement, but Martina said she had already done that.

John A./John C. made a motion to approve the carryovers as presented. So voted. All in favor. Motion carries.

Surplus Property at the Registry of Deeds – Vote:

Martina said there were surplus computers and machinery no longer used by the Registry of Deeds and that they needed the DCC to vote on the surplus request in order to dispose of the items in the correct manner.

Christine/John C. made a motion to approve the surplus as presented. So voted. All in favor. Motion carries.

Posting Meetings Online – Vote:

Martina explained that the current method of notifying the public of a meeting is to simply post the announcement on a board in the County Administration Building, and she felt that posting the announcement online would not only bring the County into the 21st Century, but it would also provide a more accessible way to notify the public via the new County website.

John C./Christine made a motion to approve the posting of future meeting announcements via the county website. So voted. All in favor. Motion carries.

Leon asked if the meeting announcement would appear on the front page of the website. Martina expressed that the calendar will show the upcoming meetings and while the front page of the website could not be altered further, there was plenty of places user could look to see the upcoming meetings. Tristan was concerned that the older generations wouldn't have access to the posting online, but Martina assured him that the current process for posting meeting announcements would not change, but rather the meeting announcements would also be posted online. Keith called for a vote.

Special Legislature Regarding Elected Official to Appointed County Treasurer – Vote:

Tristan/Christine made a motion to approve the Special Legislation as it stands and to start the process of submitting the Legislation to the state.

Noreen said that she did not support this decision and that the position of County Treasurer has been an elected position for hundreds of years. She cited that the Treasurer should not be held in fear of failure of reappointment, that the position held numerous obligations that are not easily transferable to a newcomer, and that the Treasurer's department was responsible for accounting and human resources, and would therefore not fair well with simply a designated position. Keith asked when the last time the elected County Treasurer's position was contested, Noreen mentioned it was in 1991. Keith also asked why Noreen thought that the DCC was not a valid representation of the county residents, as it ought to be. Noreen asked him if he was aware of just how much disagreement there was on the elected representation of the county and cited the Airport Commissions as a good reference point on what can happen if the DCC elected all county officials. Tristan made the point that the new Special Legislation would allow the DCC to set certain stipulations and requirements for future Treasurers and that, if a future Treasurer were to be appointed, that the appointment would only happen upon approval of each town. He went on to say that while Noreen had been a tremendous Treasurer, changing the position to an appointed one would eliminate the risk of an underqualified person obtaining the position simply because they ran unopposed in the town elections. Gretchen said that she thought Noreen's disapproval stemmed from the fact that the Special Legislation did not stipulate that the DCC were required to seek approval of a selected candidate from each town in order to appoint a new Treasurer. Noreen spoke to this point, stating that the last paragraph of the Legislature ("This act shall take effect upon its passage.") should read, "This act will take effect once the voters of the County of Dukes County, and the next state election in November 2020, to be effective at the end of Treasurer's; the first Wednesday in January 2027." There was a discussion as to why she proposed the date be in 2027, and it was explained that the Treasurer's current position was a six-year term currently ending in 2020. Keith reiterated his annoyance in the fact that he believed that the DCC was a direct representation of the County's voters and

asked why that wasn't enough to satisfy the terms of this discussion. Noreen counter-argued that comment by stating that he would ask that, being an appointed Commissioner.

Christine/Tristan made a motion to amend the Special Legislation to include Noreen's edit regarding the addition of a question on the 2020 state ballot to change the currently elected position to an appointed one for 2026 in Section 4. So voted. All in favor. Motion Carries.

Tristan/Christine made a motion to approve the Special Legislation including the approved amendment and to start the process of submitting the Legislation to the state. So voted. John C. – yes, Christine – yes, Keith – yes, Tristan – yes, Leon – no, John A. – no, Gretchen – yes. Motion carries.

Recommendation to Hire an Independent CPA Accounting Firm to Review Operations of the County Treasurer – Vote:

Gretchen introduced the new topic and explained why it had been included in the meeting. She stated that, in order for Ann to continue completing her tasks as the County Treasurer, the confusion, miscommunications, and overall poor meshing of the finances should be reviewed by an independent accounting firm to see where actions could be improved. Noreen spoke to this issue claiming that she felt that this recommendation was a vendetta against the Treasurer's Office and was a waste of money. She went into further, more specific detail regarding the financial processes that needed to be taken as a County Treasurer and why hiring an outside CPA firm was simply a bad idea. Norman Werthwein, a member of the Finance Committee for the Airport, spoke about needing to have reliable management reports from the Treasurer's Office. Tristan asked who had suggested this recommendation, Gretchen said she had asked for one, but to remember that this was merely a recommendation suggestion, not a mandate. Tristan then recommended hiring Powers & Sullivan, a CPA firm that has worked closely with the County in the past, because they, "...know our ins and outs." Bob said that they had hired an independent firm other than Powers & Sullivan for their audit a few years ago because the firm had specifically requested that they remain impartial to any County business. John C. recommended that the County use an independent firm for that same reason, because while Powers & Sullivan knows about current County finances, a fresh pair of eyes and minds reviewing the details may help to unearth new solutions to old problems. John C. also asked Norman a few preliminary questions about reporting. Norman said that, at the time of this meeting, they had received a completed report for June but were still waiting for a report from July. August's report had not even been touched yet. Ann claimed that it was difficult to compile a report when the software used was not user friendly and when the materials and data needed from the Airport were simply not being filed on time. Cindi said that the current system used for reporting is indeed bad and simply did not function the way the Airport needed it to function. The system as she explained it, did not even allow for a day to day view of cash on hand, so that the Airport has been writing checks 'blindly', not knowing exactly how much is in their account daily. Ann also said that her department was severely understaffed, and she asked the Commissioners to consider allowing her to extend the hours of a senior clerk to allow for more time spent on these reports. There was a short discussion on whether the Commissioners should hire a firm to simply tell the County what's wrong with the reporting, and then to help the County overcome those issues. Gretchen asked the committee to report back at the next meeting of the DCC.

Christine/Tristan made a motion to form a committee that would discuss this topic and decide based on the ideas of the members, who would include Martina, Ann, Cindi, Norman, Richard, and John C. This committee will discuss and decide on hiring an independent firm to come in and audit the reports. So voted. All in favor. Motion carries.

Tristan/Christine made a motion to also have the County Manager to discuss the possibility of a new hire for the Treasurer's Office with Ann and Gretchen and report back at the next DCC meeting. So voted. All in favor. Motion carries.

John A. left early at 6:36.

Formation of a Committee to Review DCC Operations – Vote: (Also Including the Communications Committee Update)

Keith presented a brief explanation for why he wanted to form a committee to review the operations of the DCC. He stated that he was displeased with how the DCC had handled the previous meeting as it directly related to the Special Legislation and felt that it was time to evaluate how the County Commissioners do business. He mentioned that he had a list of suggestions to help improve operations, but that the most pressing recommendation was to hold two DCC meetings a month, as had been done in previous years, to allow for more business and shorter meetings in total. Martina mentioned that she was interested in seeing this committee help to define what needs to be changed with the current administrative code, as it is very outdated. There was a discussion over whether the Communications Committee had the ability to investigate this matter. Keith also mentioned that he felt that the meetings ran too long and not enough important decisions were being made during each meeting. Leon explained that the current bylaws state that the DCC meets every first Wednesday of the month, but does not oppose further meetings in the month, should the need arise for them. Gretchen mentioned that she herself was unaware of this law and that is exactly why there needed to be a review done – so that everyone had a detailed understanding of their role and the laws that bind them.

Keith/Tristan made a motion to return the DCC meetings to twice a month starting in October. So voted. All in favor. Motion carries.

FY2020 Capital Improvement Budget – Vote:

Martina introduced the new improvement budget and explained what was included.

- **Admin. Building:** \$8,000.00 to repair the driveway and parking area and the needed repairs to the AC/boiler, which she was still gathering cost quotes for.
- **Courthouse Building:** needs \$8,000.00 for mini splits in the basement, but Leon asked if the DCC could pass on the cost of those repairs to the tenants of the courthouse instead. Martina said she would continue to try and pass along the costs, but that they had been rejected in the past.
- **VHCAP:** the roof of the VHCAP needed to be repaired and that the cost of that repair would be \$7,000.00. The total needed for all repairs would total \$15,000.00. There was a short discussion as to where the funds were coming from (The Capital Improvement Fund) and how the overall budget is doing.

Christine/Tristan made a motion to approve the Improvement Budget as presented for \$15,000.00. So voted. All in favor. Motion carries.

Manager's Report:

- **New County Website:** Martina introduced the new website briefly, and the Commissioners were happy to hear about it.
- **Treasurer's Office:** Martina said Ann really does need those additional ten hours. She said that the additional funding could either come out of the year-end surplus or out of unreserved funds, but that either way the final say would have to come from the County Advisory Board. She urged the Commissioners to consider allowing the additional hours during this meeting to allow Ann to continue working on the Airport reports faster instead of having to wait another thirty days (as agreed upon in an earlier vote) to approve the addition.

Leon agreed that the hours were important, however, he felt that the office would benefit from another full-time staff member instead of additional hours for Ann. Martina said that she simply wanted to allow Ann those additional hours now so that the Communications Committee could meet to discuss the position and the necessary additions; and then return to the DCC at the next meeting with a more permanent decision.

John C./Tristan made a motion to approve the addition of the requested ten hours to Ann's office, but only for a 90-day probationary period. So voted. All in favor. Motion carries.

- **Eastville Beach:** Martina reminded the Commissioners that they had voted to approve the 'no dogs on the beach between the hours of 9AM and 5PM' rule but said that the DCC still needed to decide on the seasonal functionality of that rule. She cited the current Oak Bluffs ruling for the beach which states, "There will be no dogs allowed on the beach between 8AM and 5PM from May 15th until September 15th."

Tristan/Christine made a motion to change the ruling of the portion of the County-owned Eastville Beach to match the current rules of the Oak Bluffs portion of the Beach. So voted. John C. – yes, Christine – yes, Keith – yes, Tristan – no, Leon – yes, Gretchen – yes. Motion carries.

- **Steamship Authority – Marc Hanover:** Marc Hanover of the SSA, who wanted support to continue running the 5:30AM freight boats from Woods Hole which would allow up to 90 additional spaces for vehicles on later ferries, most of which are used by medical patients needing to go off island for appointments and treatments. She mentioned that the SSA already has support from the Tisbury and Oak Bluffs Selectmen, VTA, and cancer support groups, but wanted a letter of support from the DCC as well for an upcoming hearing held by Falmouth residents on Monday September 9th. Keith showed his support and offered to write a second, more personal, letter of support. Tristan agreed to those points but asked that the SAA hold a public hearing regarding this concern on the island as well as he was concerned that the hearing on Monday would not have any residents of the island at it. Martina agreed and said that she would add that to the letter of support. The DCC were in support of her writing the letter.
- **Veteran's Agent:** Martina announced the retirement of colleague, Jo Ann Murphy, who served as the Veterans Affairs Director for 18 years. Her replacement, Bruce Montrose, will start on September 12th. The retirement party is on September 26th from 5-8PM at the PA Club.

New Business:

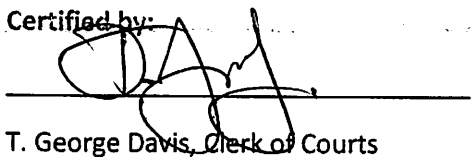
Christine mentioned that she did not want to give up the discussion of facilities at Eastville Beach, and she wanted to be sure that that talking point would be included in a future meeting. Martina reminded the DCC that during a past meeting (in which Christine was absent), the DCC had decided to not start an application with the required conservation programs to allow for an addition of facilities at Eastville Beach, but Christine was unhappy with this decision and asked that they revisit it. Christine also expressed her interest in adding parking fees for all island state beaches, despite the fact that it would be very unpopular; she cited that all but three state beaches in Massachusetts have parking fees, and that it would be a detrimental loss of income to not even consider it. Keith also wanted to be sure to mention the Census and how his meetings with the Census representative were going. Leon asked if Keith had been able to secure census polling via PO Boxes for island residents, as many islanders received mail via a box. Keith said that he had not yet been able to accomplish that, but that it was a goal. He did mention though that census polling would be available online this year, which should drastically cut down on missing reports.

Christine made sure to mention the Save the Date for the VHCAP's 20th anniversary celebration on October 24th, from 5-7PM at the Grange Hall.

Tristan/John C. made a motion to adjourn the DCC meeting. So voted. All in favor. Motion carries.

The DCC meeting was adjourned at 7:21pm.

Certified by:

A handwritten signature in black ink, appearing to be 'T. George Davis', is written over a horizontal line.

T. George Davis, Clerk of Courts

Documents presented at the meeting and part of the official record:

- Agenda
- Meeting Minutes 6-26-19 and 8-07-19
- Erik Peckar Resume – Cape Light Compact
- Memorandum of Agreement – The Trustees Extension of Contract
- FY19 to FY20 Carryovers
- Registry of Deeds Surplus Items Inventory
- Airport Bonding Legislation Draft
- Proposed Special Legislation for Treasurer's Office
- Amended copy of the Proposed Special Legislation for Treasurer's Office
- FY20 Dukes County Capital Improvement Budget
- County of Dukes County General Fund DRAFT – FY19
- SSA Hearing Notice
- Dukes County Disability Committee – September Update
- Jo Ann's Retirement Party Flyer
- VHCAP's Save the Date for their 20th Anniversary Party