

Dukes County Commission (DCC)
Meeting Minutes
Wednesday, October 20, 2021
4:00 PM

REMOTE PARTICIPATION ONLY

Dukes County Commissioners Present: Christine Todd – Chair; John Cahill – Vice Chair, R. Peter Wharton, Keith Chatinover, Leon Brathwaite, Don Leopold*, Tristan Israel *

Other County Officials Present: Martina Thornton – Dukes County Manager, Paulo DeOliveira – Register of Deeds, Bruce Montrose – Veterans Services Officer, Ann Metcalf – County Treasurer**; Airport Commissioners: Richard Knabel**, Don Ogilvie**, Jack Ensor**, Geoff Wheeler**, Geoffrey Freeman – Airport Manager**

Others Present: Bob Johnston, Brian Dowd, Robert Rosenbaum**
(** present only for part of the meeting)

Christine Todd called the meeting to order at 4:01 PM.

Minutes

John/Keith moved to approve minutes from 10-6-2021. So voted. Keith Chatinover -yes, R. Peter Wharton - yes, John Cahill – yes, Leon Brathwaite -yes, Christine Todd - yes. Motion carries.

*Don Leopold and Tristan Israel joined the meeting.

Bob Rosenbaum resignation from MVAC

Bob Rosenbaum explained the issue that surrounded his resignation related to him purchasing an airport hanger and his wish to be reappointed. Letter from the State Ethics Commission with explanation of the steps needed to be taken for Bob should he be reappointed have been shared with Mr. Rosenbaum and are on file. Letter from Airport Commission was received in support of reappointing Mr. Rosenbaum. Discussion followed. Leon pointed out to a process that was established when two airport commissioners couple years ago and readvertise the open seat. Couple other commissioners supported this approach.

John/Don moved to reappoint Mr. Rosenbaum to the Airport Commission to the open seat on the Airport Commission after Mr. Rosenbaum resign for the rest of his term. Discussion followed. In absence of established process that is codified, this is a special circumstance, and the Commissioners can reappoint him if they so choose. Others disagreed and wanted to follow the past practice informal process.

Leon/Keith moved to table the motion. John, no Keith yes, Peter no, Tristan yes, Leon yes, Christine no. Motion failed.

The original motion to appoint Mr. Rosenbaum was called. Leon – no, Tristan – no , Peter – yes, Keith – no, John -yes, Don – yes, Christine – yes. Motion carries.

It was agreed to put on the next agenda to continue the work on the revisions of the County Administrative Code.

National Opioid Settlement participation –

Martina explained the letter that was received (on file) and that the Attorney General's Office is encouraging the county to sign on to the settlement.

Tristan/Peter moved for the County to join the settlement. Discussion followed. Christine said she would have liked to see some of the settlement funds to go directly to the affected families. So voted. Leon- yes, Tristan – yes, Peter – yes, Keith – yes, John – yes, Don – yes, Christine – yes. Motion carries.

ARPA Steering Committee – updates

Don shared slides he prepared (on file). Peter explained how the other counties are approaching distribution of ARPA funds and how our auditors can be involved. Don continued to explain what the Steering Committee did at their last meeting in evaluating the applications received. There will be one more meeting on October 27th with goal to have recommendations for County Commissioners for their meeting on November 10th. There will be a lot of work to be done related to administration of the funds before any funds can be distributed. There will need to be funds set aside for administration of the funds (legal fees, auditors fees, county administrative costs). Christine asked that applications are shared with the rest of the county commissioners.

Retirement Office lease renewal

Martina explained that the lease is still under counsel review however general terms have been reached and she was bringing it to the County Commissioners for information as the terms do affect the FY23 budget that is to be voted on tonight. She should have final lease ready for the next meeting for a vote.

FY2022 budget amendment – Parking Clerk

Ann explained the amendment to include permanent part-time year-round position with 35 hours per week in June to October and 8 hours per week November to May. This is due to the fact that the Parking Clerk was scaled down to 10 hours per week (the prior parking clerk was 20hrs per week) but more tickets are being written and there is need for additional help during the year.

Leon/ Tristan moved to approve the proposed amendment. Don – yes, John – yes, Leon - yes, Tristan – yes, Keith – yes, Peter – yes, Christine – yes. Motion carries.

FY2023 Budget – vote to recommend it to Advisory Board

Tristan/ ... to approve the budget as presented to County Advisory Board with total general fund revenue \$1,837,422 and total expenses \$1,828,558 with a surplus of \$8,864. Registry of Deeds revenue \$670,077 and expenses \$670,077 for combined total of these to

budgets of revenue \$2,507,499 and expenses \$2,498,634. So voted. Don – yes, John – yes, Leon -yes, Tristan – yes, Keith – yes, Peter – yes, Christine – yes. Motion carries.

All in favor. Motion carries.

Tristan/Leon moved to approve the FY2023 County pay scale with 1.8% increase Cost of Living Increase as proposed. John Cahill – yes, Don Leopold - yes, R. Peter Wharton - yes, Keith Chatinover -yes, Leon Brathwaite – yes, Tristan Israel – yes, , Christine Todd - yes. Motion carries

Manager's Report

Martina was approached by the MV Hospital to sign agreement to join a consortium to support MVH grant application to the USDA to fund the development of the Greenhouse model of nursing home and workforce housing. The deadline was last week and so after consultation with Christine and considering DCC was supportive of the project and workforce housing development in general, Martina signed the agreement on behalf of Dukes County.

Dukes County Hazard Mitigation Plan 2021 Update was released by the MV Commission, and it was brought to Martina's attention there are several mitigations actions with a high priority that were assigned to the County as body responsible for implementation and funding it. She proposed to invite MV Commission to explain what that means to the County so that County can address it appropriately.

Martina also informed the board that Vineyard Power would like to come give the Commissioners a 30minut presentation on December 1st.

Old Business - none

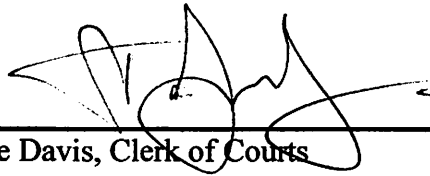
Public Comment- none

Leon/Peter made a motion to adjourn the meeting. So voted. . John Cahill – yes, Don Leopold - yes, R. Peter Wharton - yes, Keith Chatinover -yes, Leon Brathwaite – yes, Tristan Israel – yes, Christine Todd - yes. Motion carries

The Dukes County Commission meeting was adjourned at 5:40 PM.

The next regularly scheduled meeting is scheduled on Wednesday, November 10, 2021 at 4:00PM.

Certified by:



T. George Davis, Clerk of Courts

Documents presented at the meeting and part of the official record:

- Meeting Agenda
- Robert Rosenbaum e-mail
- Airport Commission letter
- National Opioid Settlement letter
- ARPA update slides
- Agreement supporting MV Hospital Consortium
- FY2022 Budget amendment – Parking Clerk
- FY2023 budget
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