

**Dukes County Commissioners
Minutes
Wednesday, December 18, 2019
4:00pm
Dukes County Administration Building
9 Airport Road, Edgartown, MA**

Dukes County Commissioners Present: Tristan Israel – Vice Chair, John Cahill (John C.), Christine Todd, Keith Chatinover, Leon Brathwaite and John Alley (John A.)

Other County Officials Present: Martina Thornton – County Manager, Paulo DeOliveira- Registry of Deeds, Ann Metcalf- Dukes County Treasurer

Others Present: Joanie Ames-MVTV, Rich Saltzberg-MV Times, Chuck Cotnoir-Dukes County Emergency Manager, Chris Johnson- Volunteer

Tristan called the meeting to order at 4:00pm

MINUTES:

Christine/Tristan made a motion to approve the Minutes of November 13, 2019 as presented. So voted. All in favor. Motion carries.

Christine/Tristan made a motion to approve the Minutes of October 31, 2019. So voted. All in favor. Motion carries.

MV Commission Appointment- Vote:

Tristan asked for nominations for the Martha's Vineyard Commission.

John A./Tristan nominated Leon.

Keith/Tristan nominated Christine.

The DCC had a discussion regarding how long Leon has served on the MV Commission (MVC). Leon stated that one of the issues with the MV Commission is that the issues they are dealing with are ongoing and that continuity is important because some items are in a cycle so he couldn't take place. Christine said she has attended a lot of the MVC meetings regarding climate change as they have taken a greater interest in climate change and social services on the Island which are very important to her. Keith stated that he hopes whoever ends up being appointed; he encourages them to come back give the DCC updates periodically.

Tristan called for a Vote: All those in favor of Leon being reappointed to the MV Commission, raise your hand. Leon- Yes, John A.- Yes. All those in favor of Christine being the nomination raise your hand. Tristan- Yes, Keith- Yes, Christine- yes and John C.- Abstains. Christine will be the representative on the Martha's Vineyard Commission for a term of one year.

Tristan thanked Leon for his service. Leon commented on the vote. Tristan said they will stay with the vote as counted but he will ask the manager to concur to get a definitive answer.

DUKES COUNTY Emergency Management update by Chuck Cotnoir:

Chuck thanked the DCC for appointing Forest and himself this year. Chuck stated that it has worked out very well this past year. Chuck wanted to thank his other volunteers as some could not attend the meeting. He thanked Chris Johnson, Zach Neemee, and Julius Middleton. Chuck wanted to thank the County Manager for her support this year. The briefing sheet was given to everyone. He reviewed his 3 goals. The first was County Emergency Management goals. The second was Regional opportunity goals. The third was personal goals. He wanted to integrate the County needs into the disaster needs that the towns have. There are some disaster needs that cannot be done by individual towns.

Christine asked for an example. Chuck stated that some of it has to do with communication and coordination with the GIS platform. Another has to do with the dashboard. Chuck stated that the work he and Forest are doing seems to be having a positive effect on the County's stature. Chuck stated his personal goal was to be able to practice his craft which he has been doing for 37 years with FEMA, MEMA and now he is able to do it for the County. He stated that he also wanted to do it because he wants to help the County Commissioners and himself, as Emergency Management manager, to be proud of our County Government for being able to provide good services to our County's residents. Chuck stated that service and pride in our efforts is really what we want to do.

One advisory note that Chuck stated is that he'd like everyone to keep in mind that he is virtually an unpaid department head. Chuck accepts the responsibility of doing all the work that is expected of an employed department head and he does it at the best of his ability. Chuck audited the six month budget figures and he made a pie chart. The percentage of funds used so far is 66%. Vehicles, Equipment and Insurance are 39%. Communications Equipment is 8%. Fixed expenses and estimated are 11%. Anything other is 5%. Funds remaining are 37%. All warrants from vendors are up to date. Tristan asked if the 37% is good up until June 30th. Chuck replied yes. Chuck added that is only 37% because the insurance for the vehicles is front loaded and gets paid first.

Chuck stated that the annual report has been submitted. The department websites have been reviewed. At the County Manager's suggestion, Chuck added a section which will have the same weather bulletins that he sends out so that there will be two places to see those. The continuity plan of operations was reviewed and will be revised in 2020 to take into account personnel changes. This revision will be a joint effort with the County manager and all of the department heads.

Chuck created an all department tornado response plan. There were several high impact storms this year that have caused limited damage to the Island's infrastructure. Prior to the storms, Chuck went around and photographed all of the building so that if there is damage in the future there would be a record of what had occurred for evidence for reimbursement. Chuck stated the email programs are working well and he has added more contacts as people hear by word of mouth. Chuck discussed vehicle repairs and the labor was done for free of charge by him and Sonny Sylvia. The repairs were not easy and required an extensive amount of time and physical effort and both men are over 70. Work was done on the Energy Communications vehicle. The pickup had work done also. Four tires were salvaged off of a discarded fire vehicle and installed on the pickup. When Chuck got rid of an old station wagon, he made sure they brought back the tires because they are in good shape and fit the vehicles they use. Chuck also purchased 4 new tires. All vehicles are now in running condition.

Chuck spoke about radio communications. The Dukes County EOC and the Island coordination and ****services are now up and running. (16:03) Chuck spoke about the Island Emergency management

director's report. The town and County emergency managers meet monthly at the Oak Bluffs fire station. The group includes the Red Cross, Salvation Army, DART**, The Martha's Vineyard Medical Corp and others. MEMA usually sends a representative from their regional headquarters in New Bedford each month which is very helpful. This month representatives from Eversource also attended. Disaster sheltering is at the Oak Bluffs School. The OB school has become the regional shelter for the island. Warming and cooling centers are being done on an individual town level. The Island Code Red alerting program is being run by the town emergency managers with Chuck as the primary administrative contact and Tim Carroll is the second contact.

Chuck stated that this summer a Code Red alerting program was spearheaded by Russell Hartenstein the West Tisbury Emergency manager. Russ took on the role as outreach coordinator, has done many disaster preparedness seminars and has done a real good job. The town of Aquinnah has started a CERT which is a Community Emergency Response Team, spearhead by Gary Robinson who is the Aquinnah emergency manager. The CERT is a volunteer effort to help their neighbors in the event of an emergency. Forest and Chuck represent the County in that endeavor. Christine asked if other towns are working on developing their own CERT. Chuck relied that West Tisbury at one time had started it but there is a lot of paperwork involved. There may be an opportunity to create an island-wide CERT in the future. It would be a great thing because if there is a disaster that affects only one town, it would be possible to borrow volunteers from other towns. It's also good if you have an island wide disaster as you would get a lot more coordination and that is what Forest and Chuck are doing.

The current director of the emergency management group is Alex Schaffer and he is the fire chief in Edgartown. Alex agreed to stay on another year. Alex started many improvements to the island disaster response this year. Alex was instrumental in guiding the revitalization of the Regional Emergency Planning Committee. The REPC is a federal program which was originally started for a right to about the chemicals in our community. It is now nationwide and has morphed into an all hazards planning committee. The REPC was started on the Vineyard by town and county emergency managers back in 2006. It started off with overwhelming support from the towns, with standing room capacity and people out the door at the meetings, but over the years it morphed down in attendance and became more of a paper organization. However, conditions today have greatly changed from 2006. Chuck has a friend who says, "We have entered the age of Chaos". Global warming, climate change, rising oceans and all of the frequent storms contribute to this concern. Not to mention the cyber security threats to the electric and communication grids. All this is driving the revitalizing of the Regional Emergency Planning Committee. The first task was to review all of the old paperwork. The papers were sent to Tim Carroll who is extremely interested in the revitalization process. He has been networking with the other town emergency managers. Last year, Forest, Alex Schaeffer and others have begun to look into how each emergency manager could do a single part of the response. Instead of having a silo effect, this year Chuck is going to merge all of these silos into a regional effort to get more coordination in getting the job done easily.

Dukes County is the contact person for all of the non-government infrastructure partners like the airport and steamship. This makes sense because we are a regional governmental entity and don't stay within the town boundaries. Two weeks ago, Chuck sent an introductory letter to the new Airport Director describing our REPC and extended an invitation to attend this month's meeting. He also a ten point talking point document that outlines actions to reduce the significant costs that would occur

to the airport in the event that the airport became the staging point for disaster relief equipment and supplies arriving from off island. This would include things like military equipment, FEMA vehicles and FEMA tents. If the docks are down, then the airport becomes the main port of ingress for supplies. This is an attempt to assist in the integration of one of our most important supply ports into our regional planning design. The Airport did send a representative to the meeting. Chuck looks forward to making progress this coming year.

Chuck displayed and went over a GIS information system which is used to display geographic information and is a tool for mapping and analyzing information on virtual status boards. This is needed so things can be monitored like road closings, shelters open, how many people are at the shelters and more. Chuck built it after he took a one day class at the Massachusetts Emergency Management Agency. Forest and Chuck had two classes with the Martha's Vineyard Commission which has received a grant to push this forward. A visual demonstration showed data areas that can be added to. It can show medical data and critical need to know information. If there is internet access, then this is stored on the cloud and each town can know what everyone else is doing. There are maps for weather, electric outages, outages by town and warnings for the various areas. The webcams area will give access to the cameras spread over the island for viewing weather conditions like flooding and snow. This GIS program is up and running now. A password is needed to access the program. Right now, this program is just for emergency managers. Each town has a GIS log in that each emergency manager can use to view this map. Chuck built it and manages the system.

Chuck then addressed the radio systems on the Vineyard. The island emergency managers need to reach regent two, FEMA and MEMA headquarters. If the internet should go out, there are 2 big problems with any disaster and the need to summon help. On Martha's Vineyard one problem is that a disaster causes the immediate failure of phone and communication systems. Problem number two is major damages leads to long periods with communication outages while the infrastructure is repaired and replaced. The outcome is failure to be able to summon help for days, weeks or longer. Examples include recent hurricanes in Puerto Rico, Florida, The Carolinas and Texas. The solution to the first problem is to build and operate several different radio systems coupled with a satellite phone system. Chuck went over the radios that he currently operates. The radios include the local public safety radio, Hampshire radio frequency, digital mobile radio, VHF radio, high frequency radio, 800 MHZ radio and the satellite phone system. There is also an emergency communications vehicle that he runs. The radios are inside the vehicle. For long distance messages, this vehicle could be parked on Peaked Hill in Chilmark to get the height and reach help. Solution to problem number two includes centralizing the operation so that all stake holders can take advantage of the ability to summon help. The towns can talk to Dukes County management through the radios and repeaters which amplify the signal. Amateur radios can also be used in an emergency. Chuck is trying for major redundancy to insure ways to summon help. This redundancy links all of the federal agencies and counties. There are some radios that are line of sight and if something is in the way, then you won't get through. Now there are other radios that go up into the atmosphere. Chuck stated they have a satellite phone for communications but they have never used it.

Chuck addressed how the emergency managers are going to give the information to be able to pass it on. There are two phases of communication during the response to a disaster. They are the "before" internet and phone failure and the "after" phone and internet failure phases. All of the towns can use email, internet, text and other technology to reach FEMA headquarters before an internet

and phone failure. If there is an internet and phone failure then there are other ways to summon help. Chuck worked with the boards of health and the medic reserve corp. Chuck used some funds given and built 6 GO BOXES. The Go boxes have a radio, a power supply and a DC unit that can plug into car. If a disaster is on its way, the boxes can help summon help.

Chuck explained where this happens. Chuck built a facility in a 28 foot box trailer after the Sheriff wanted to generate some income out of the area that Mike McCormick gave. The trailer has had power since 1995. It receives power from the street. It was designed by the army and is not mobile. One of the previous emergency managers was very good at getting surplus equipment. There are two 28 foot trailers like the ones you would see attached to a tractor trailer truck. One is for operations and is filled with equipment. The second trailer is for storage at this time. The area/facility is in the Airport area where all the vehicles were. There are two big trailers in that fenced in area. The area was originally used by NSTAR or Commonwealth Electric as a generator. The area was cleaned up in 1995 by volunteers. There is also a mobile unit vehicle that has many radios in it. The area has about four generators if needed. There is a diesel generator, a gas generator, propane generators and solar panels. As an example, the diesel could run the facility for a month.

John C. asked about the materials at that lot and the vehicles there. Tristan asked that at the next meeting there could be a report on the lot and what is there. Tristan wanted to hear from the airport as well. John A. asked if the lot could provide a service to the airport. Chuck replied yes. Chuck sent the airport a 10 point talking point document offering ways to reduce their costs during a disaster and ways to prepare. Tristan said that he will ask the airport to give their information and it can be discussed at the next meeting. Tristan asked if all of the vehicles currently there are operational and Chuck replied yes. Everyone thanked Chuck for a great report.

Steamship Authority- Update by Marc Hanover:

Marc wanted to come before the DCC at the end of the year and report on the good, the bad and the ugly at the Steamship Authority. Marc wanted to dive right in with the cancellations which are a real problem. Marc said there are no issues with the boats. The Martha's Vineyard has had 2 trips cancelled; one was due to an electrical generator shorting out and the other was a battery unit. He repeated that there are no problems with the boats. The real issue is weather. He noted that the Sea Streak and the Hyline are also canceling. Marc said the weather is outrageous and he is dealing with a 160 foot barge that is in the middle slip. That is making it difficult for captains, in any kind of weather, to get in safely in to Wood Hole or leave Woods Hole safely. The Steamship Authority has asked that Cashman put more lighting on the barges so the captains can see them better. Marc also asked if there is a period of 3 or more days that Cashman is not working that they move the barges. It is a real navigation hazard for our captains. If there is any north or southerly wind and those boats are kind of unwieldy at slow speeds, it is actually hindering their approach to slip three. The barge is cantered into the slip. Marc reported that unfortunately this afternoon, the Martha's Vineyard rumbled along the side of one of the barges. No damage to the boat, a little damage to the barge and the Coast Guard said it was fine. That could have been a lot worse. The issue with moving the barges is that it takes 2-4 hours so you could theoretically lose a day of work moving the barges back and forth. The downside is that they need the barge there for two more months. The Steamship Authority knew that this middle slip was going to be an issue, but they did not think it would be this much of an issue. They asked them to use a smaller barge and they cannot because of the weights and sizes of the cranes. Marc stated that that's what is going on with a lot of these cancellations unfortunately. Marc

said it is like threading a needle trying to get those boats in and out of Woods Hole harbor. The barge is sticking way out into the harbor.. The captains are having a real difficulty getting in and out safely of the slips. One thing, thinking about later in the future, is that the Steamship is thinking of building another boat in four or five years. The SSA is thinking of perhaps going with a double ender to maneuver more easily in there. The issue is still turning around in Vineyard Haven harbor is difficult let alone backing out of Woods Hole now. They are considering a ferry of less height. The Island Home has been the most reliable as it is the most maneuverable but still we need to lower the design. We need to go back to the Martha's Vineyard design. The SSA is also considering a longer design. The SSA built boats in the past for both routes. The Nantucket route limits the boats to 235 feet for anything going into Hyannis. The Island Home was built just for Martha's Vineyard. Marc thinks the next boat should be built just for Martha's Vineyard. Marc thinks that a double ender and longer boat makes sense. Marc reported that the terminal is on budget. The SSA used 3.9 million of the 5 million contingency plan but it is on budget. The Woods Hole terminal needs to be approved by the Conservation Commission. It should be a go for a single story building with solar panels on top and there will be a substantial view from the bridge which was their big issue. Marc said the SSA is putting together a working group to reach out to all port communities with representatives from each town. Christine asked if he is looking for a representative from the County as well. Marc said yes. Tristan stated they will discuss that at the next DCC meeting. Marc said a letter went out to all of the towns and the County should be getting one. The study that Marc pushed for has reaped enormous benefits. Woods Hole are not putting out fires every day and they have long term planning. They hired 7 people and some of them are outstanding. Mark Anderson has worked all over the world on tankers and he is now the director of marine operations. The SSA is looking into putting a solar array over the Thomas P. Landers property. The lot is almost 20 acres and holds 1900 cars. It could probably generate \$350,000.00 to \$400,000.00 per year without the SSA putting any money into it. Marc does not think the SSA should be paying for the panels. The company that puts in the panels may get a percentage of whatever the profits are. Looking to the future, the SSA just received a grant for one electric bus even though Marc was hoping for three. The SSA is also applying to the Volkswagen settlement group to try and get two more electric buses. Marc stated that electric buses are \$400,000.00 more than diesel buses. He stated that Angie Grant has been a huge help with this and helped to facilitate this. She loaned the SSA two buses last year just to see how they worked on that route and they worked very well. The SSA is also looking into electric boats. The Washington State ferry system has made a commitment to make their three biggest boats electric within the next 3 years. That is an amazing task and will be interesting to see. They operate on about 30 percent of their fare box. The state of Washington augments the rest, so they can afford to do that with the state backing them up. The SSA cannot do that as 100 percent of their fare box is their budget. The SSA will watch how this progresses. Marc stated that the routes in Washington State are shorter, almost half the distance as the SSA routes. The SSA has been looking at other boats in Europe. Some boats only go two miles and they have to charge on both ends. This is something in the future but it is being looked at carefully. Marc stated that starting this next quarter, passengers will be able to get all of their tickets on their phone and they can share them with their families. People can see how many tickets are left and load it from their phone and it does not matter who has the ticket book or card. If you have the phone, you are all set. The SSA will conduct more open houses. When the SSA had open houses in the fall, it was amazing at a lot of the misconceptions or misinformation that people had.. Marc stated that financially speaking; the SSA is doing fine and will be in the black this year. The SSA celebrated several projects that were done.

Leon asked if they thought about putting fenders on the barge. Marc replied yes and that he suggested big ones like you see on the sides of cruise ships. The problem is that the barges have about 1.5 feet on either side of the pilings and the rope rails are 9 feet from the water. The barge is substantially lower. Marc talked to Charlie and they will look into it further. Leon asked about the solar array and ease of cars coming and going with the posts and set up. Marc said it would be similar to Cronig's and the panels would protect the cars from the snow. The lot is not used in the winter. There would be lots of plugs for vehicles.

Tristan told Marc that the DCC is working with the Climate Action group to come up with a letter to give to the SSA. It is a draft now but they are working on it. The group would like a further breakdown by the SSA about the different types of fuel coming to Martha's Vineyard. Marc stated that he has to be careful how he words this but he does not know exactly what is in the trucks day to day. The companies like JP Noonan could be carrying one fuel one day and another fuel the next. Propane tankers don't always fill the tankers to the top. Marc offered a solution stating they can't go back in time but moving forward when something is entered into the computer system, the companies will be asked what material or fuel they are hauling and how much. Going forward, that data can be tracked.

Rich Saltzberg from the MV Times asked a question of Marc . Rich noted that tomorrow marks the one year anniversary of the unveiling of the HMS report. Rich stated that the Martha's Vineyard had suffered a partial black out earlier this week that created a scenario similar to one that precipitated the St. Patrick's Day blackout in 2018. Rich asked Marc about any changes or check list procedures that the crews have implemented. Marc said he met with HMS yesterday and they are right on track where they are supposed to be with the training and changes with QSR and those things. Marc is aware that the Martha's Vineyard had a battery pack in the steering system that failed. Marc does not understand Rich's comment about what that has to do with fuel tanks. The other failure they had the other day was a wire in the pilot house and they think that came from the banging coming across because they got a couple of really good hits. The Coast Guard checked that box two weeks ago. Tristan encouraged Rich to talk to Marc on the way out for more information on the article about that. Tristan thanked Marc for coming to the meeting.

Registry of Deeds- Budget Amendment FY2021

Martina distributed the request and explained that at the last meeting the DCC voted to amend Paulo's 2020 budget. That was for furniture so that it could be purchased this year. The request is going before the County Advisory Board tomorrow. The document handed out is the amendment for the fiscal year 2021 which has already gone to the CAB. Martina would like the DCC to approve an amendment that she will propose to the CAB tomorrow. The main part is for \$12,000.00 for copy equipment and supplies that Paulo will need. Along with that there will be a 5 year service warranty contract that is \$3,500.00. All of that would be paid from the excise.

John A./ Leon made a motion to approve the FY2021 Budget Amendment for the Registry of Deeds. So voted. All in favor. Motion carries.

Manager's Report:

. Update on Courthouse Projects- Martina reported that all of the valves have been replaced at the Courthouse and they can now regulate heat for the first time in decades. Martina hopes that this is also reflected on the heating bills moving forward. Martina is still in the process of figuring out when the water main work will be done. There needs to be collaboration with the town and Christmas in

Edgartown has put things on the side for now. Hopefully in the next few weeks the water main will be replaced at the Courthouse. Another concern is that currently the Dukes County Administration Building office does not have heat. Martina is waiting for a proposal from the contractor.

Leon asked if there is money to do the repairs. Martina had appropriations to repair the middle section because the AC failed. The heat in the middle section works but now there is no heat in the end section of the building. Ideally, the contractor would combine the two systems into one and hopefully it will not be much more money than what was the original proposal. Martina will come back to the DCC when the proposals are in. It would be easier to maintain one system as opposed to two for the Administration building.

Christine asked about the water main at the Courthouse. She stated this is a critical situation. Martina understands the concern and has been trying to get the contractor there. The contractor is finishing a job up the street. Martina is hopeful this will be done soon. Leon has concerns that a big freeze and a thaw would cause trouble with the water main.

. Update on Regional Contract Approval- All are approved except Tisbury. The Tisbury Selectmen could not come up with a unanimous answer to the draft. They gave it to their finance committee. Martina spoke to the finance committee. Martina will go to the Tisbury meeting tonight. Keith wanted it on the record that we are not asking for money for new services. Martina explained that the County is trying to accommodate the towns while still staying in business.

DCC 2020 Calendar of Meeting Dates: Martina reviewed the proposed 2020 DCC calendar.

Tristan/John A. made a motion to amend the calendar noting the May 20th and December 2nd are mandatory meetings. So voted. All in favor. Motion carries.

Old business:

John A. spoke about the letter addressed to the Steamship Authority. After hearing from Marc Hanover earlier, the letter could be updated as he answered one of the questions in the letter. Christine agrees. Tristan wants to leave the letter as written to Mr. Davis. Martina asked what language should be changed with the letter. Christine and Leon offered a sentence to be added in the letter.

John A./Keith made a motion to amend the letter and add a line at the end of the second paragraph stating that after meeting with Chairman Hanover, the DCC is pleased to learn that the Steamship Authority is working on ways to develop a system to collect and provide detailed data to the group about what each truck is transporting. So voted. All in favor. Motion carries.

Tristan/John A. made a motion to send out the letter as amended. So voted. All in favor. Motion carries.

Keith addressed the Administrative Code. Keith would like some time in each meeting to go through it line by line. Tristan suggested that the process begin at the next meeting on January 15, 2020. It will be on the agenda of each meeting for 15-20 meetings. Christine agrees and encourages everyone to bring the actual document to every meeting so they can go over it item by item. Tristan asked for folders that each member can use. Leon asked for 2 inch binders for each member to hold their minutes and documents which could be brought home or left at the DCC office. Everyone likes the binder idea.

John C. went back to the minutes of 11/13/2019. Regarding the Center for Living, John C. asked for clarification at the next meeting about the insurance increase from 12 to 22 thousand dollars. Ann Metcalf will report at the next meeting. Leon asked about how much money the tenant is paying. This will be addressed at the next meeting.

John C. made a motion to reflect changes to and amend the Minutes already approved and dated 11/13/19 reflecting his request for competitive bids for insurance and an explanation from MV Insurance as to why there was an increase. Christine seconds the motion. So voted. John A.-Abstains, Leon- Abstains, John C.-Yes, Christine-Yes, Keith-Yes, Tristan- Yes. Motion carries.

Tristan/John C. made a motion to approve those Minutes from 11/13/19 as amended. So voted. All in favor. Motion carries.

Tristan asked Martina to bring those typed changes to the next meeting.

New business:

Keith noted that the DCC is advertising for appointments.

Keith made a motion to write a letter to both newspaper editors with an entire list of the applicants and specific job descriptions. Keith did this last year and would be happy to do it again. Christine seconds. So voted. All in favor. Motion carries.

Last year there was a larger pool of applicants and Keith wants to continue that. Christine noted there are important seats to fill at the Steamship Authority and The Airport Commission. Leon noted that the DCC website will have detailed descriptions. The letters to the newspapers can have that link to the website.

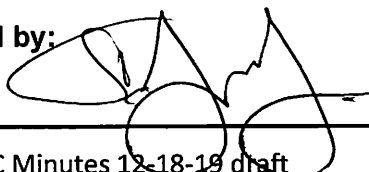
Another new business item stated by Keith is his question if there is a way for the DCC to support the recently passed Climate resolution. Keith would like that on the next agenda. Tristan stated that it will be on the next agenda.

Keith also wants to share that he is holding his own Town Hall meetings for all six Island towns including Gosnold. Keith encourages the other Commissioners to hold their own meetings. John C. would like to be a part of Keith's meeting but Keith would like to do his own meetings. Keith wants to hold his meetings as an individual. Keith would support a group meeting as well; if that is something the group wants to do. Tristan wanted to clarify that these meetings and forums were done in the past but were not well attended. Tristan suggests that if as a board everyone wants to hold such meetings that that may be addressed. Tristan noted that with the internet and better communication, this might bring in better attendance moving forward. Christine encouraged the DCC members to attend Keith's meeting when it happens in their particular town. John C. stated that Keith has not invited anyone. Christine invited herself.

John A. made a motion to adjourn. John C. seconds. So Voted. All in favor. Motion carries.

The DCC meeting was adjourned at 5:42 pm.

Certified by:



T. George Davis, Clerk of Courts

Documents presented at the meeting and part of the official record:

- . Agenda
- . Dukes County Emergency Management Agency report
- . Minutes from 11/13/2019
- . Letter to Steamship Authority RE: Summer and Fall Operating Schedule.
- . Administrative Code
- . Notice of County Commissioners Meeting Schedule January 2020