

Dukes County Commissioners
Meeting Minutes
Wednesday, July 15, 2020
4:30 – 5:55 PM
REMOTE PARTICIPATION ONLY

Dukes County Commissioners Present: Tristan Israel – Chairman, John Cahill, Christine Todd – Vice Chair, Leon Brathwaite, Keith Chatinover, and Donald Leopold.

Other County Officials Present: Martina Thornton – County Manager, Ann Metcalf – Dukes County Treasurer, and Paulo DeOliveira – Register of Deeds.

Others Present: Bob Rosenbaum – Chair Airport Commission, R. Knabel- Airport Commission, Cindi Martin – Airport Manager, Aaron Wilson – MV Gazette, Lucas Thors – MV Times, Jennelle Gadowski, James Hagerty – Edgartown Town Administrator.

Tristan Israel called the meeting to order at 4:32 PM.

Minutes

Tristan Israel entertained a motion to approve the Dukes County Commissioner's minutes from July 1, 2020. Christine moved the motion. John Cahill seconded the motion. There was clarification that there were proposed changes to the meeting minutes that needed to be reviewed. It was decided that the minutes from July 1, 2020 would be revisited at the next meeting. **Christine Todd withdrew her motion. John Cahill withdrew his second to the motion.**

MVY Airport Borrowing Requests

There was discussion to rollover the 2019FAN for the Airport Runway Renovations & ARFF Truck that was purchased in winter of 2019 in the amount of \$1,800,000. Two of the items in question were previous rollovers that the Martha's Vineyard Airport would like to continue. Spreadsheet shows details of each grant, the total value of the remaining work and breakdown of grant receivables for FAA, Mass DOT and locals. Airport has local share already in the grant account. There is a request for a new FAN for the MEPA NEPA Parts 1, 2 & 3 Environmental Permitting which would cost \$400,000. **Christine Todd made a motion to approve all three requests presented. Keith Chatinover seconded the motion. So voted. Donald Leopold aye, John Cahill aye, Leon Brathwaite aye, Christine Todd aye, Keith Chatinover aye, and Tristan Israel aye. Motion carries.**

Alchemy Request for Tent

Alchemy submitted documentation (plans and measurements) to the Dukes County Manager for request of a tent for safe outdoor dining. The semi-permanent tent in question is a 20'x30' (800 square feet) with two 10'x10' vestibule annexes. The center of the tent is 15' high and 10' high at the edges. The tent will only cover the right side of the Courthouse lawn from the flagpole over. The documentation sent by the General Manager of Alchemy has been approved by Edgartown Building Department and the Historic Commission. **Christine Todd made a motion to approve the tent. John Cahill seconded the motion.** Concerns were raised about potential injuries and liability issues since the structure will remain up 24 hours a day. It was pointed out that since there are no hourly restrictions on Alchemy's insurance, it should cover it all. Inclement weather was also a concern, to which it was clarified that if any alerts come through, the structures will be inspected prior to and after each instance and taken down if needed for severe weather such as a hurricane. Martina suggested amending the

Temporary License Agreement to include the use of a tent. Alchemy will possibly be leaving a secured cage in the corner of the tent to contain their equipment. Until that happens, all furniture will be removed every night and returned in the morning. **Christine Todd made a motion to amend her motion to reflect that the temporary tent will be taken down in emergencies, no equipment will be stored on the premises, and the Temporary Licensing Agreement will be modified to include tent liability. John Cahill seconded the amendment. So voted. Leon Braithwaite aye, Christine Todd aye, John Cahill yes, Keith Chatinover aye, Tristan Israel aye, and Donald Leopold aye. Amendment to the motion carries.** There was discussion regarding the concern of the sprinklers and lawn maintenance while the structures are up. It was decided that Alchemy will be responsible for lawn maintenance of their portion of the lawn (early Wednesday mornings), while hired landscapers will complete everything else on the Courthouse property on their scheduled time of Saturday mornings. The tent company and irrigation person looked at the sprinklers to ensure there would be no issue with their timing or location. Alchemy's mosquito fogging request was directed to Edgartown. **Leon Braithwaite called Christine's motion to approve for question. Tristan Israel called for a vote. So voted. Leon Braithwaite aye, Christine Todd aye, Keith Chatinover aye, Donald Leopold aye, John Cahill aye, and Tristan Israel aye. Motion carries.**

Allocation of Overhead Plan Update

County Advisory Board was not willing to release the \$5,000 for Powers and Sullivan to get involved in the allocation of overhead discussions. The item was not put on the CAB Agenda because they felt that what they said at their prior meeting stands. They would like the Treasurer's Office and the Airport Finance Committee to work out the details of overhead and projection of the financial impact amongst themselves. The concept went to the FAA several weeks ago. There were some questions on one portion from FAA that were being addressed before the last DCC meeting. It has since been on hold. Now that there has been clarification, they will be finishing up based upon the FAA's concept model comments. Ann Metcalf will build a pro-forma allocation using FY20 numbers that will show impact across all Departments and projected revenues that will be completed within the next few weeks and brought to the next Finance Committee meeting on August 7, 2020. Meanwhile, the FAA will report back to their Finance Committee. Their Finance Committee will discuss and make recommendations to the full Airport Commission. From there it will be brought back to the DCC for review.

COVID-19 Safety

There was a discussion about the need to have a clear position regarding masks on Martha's Vineyard in order to help Towns be consistent. Several Commissioners expressed the need for DCC to issue a statement as soon as possible requesting that mask use be strictly enforced. The DCC agreed for the need to support and draft a resolution request for Boards of Health, Health Commissioners, and Boards of Selectmen. **Christine Todd made a motion to approve drafting a resolution on masks to include the Steamship Authority. John Cahill seconded the motion. So voted. Leon Braithwaite aye, Christine Todd aye, Keith Chatinover aye, John Cahill aye, Donald Leopold aye, and Tristan Israel aye. Motion carries.** Chairman asked Christine and Donald to work on the letter as soon as possible. It was decided that DCC will meet briefly to discuss and approve the final draft before it gets released on Monday, July 20, 2020 at 4:30 PM.

Manager's Report

- Norton Point Beach - There have been shark sighting off of Chappaquiddick Island. Warning signs have been posted by the Trustees. Norton Point Beach has been closed because of the birds.

- State Beach - a Beach Patrol has been hired part time who has been issuing tickets. After brief discussion, it was decided that since Camp Jabberwocky is not running this year due to COVID-19, their parking spot be a temporarily designated Handicap parking only. Handicap signs will be posted.
- The Courthouse reopened on Monday, July 13, 2020 for appointments only. The State came to inspect and equip the Courthouse with safety measures for COVID-19. They are returning for another visit to finish things up. They have requested midday cleanings to occur. An additional maintenance staff was hired for sanitization. Trial Court will be reimbursing the County for this new cost.
- County Departments met to discuss procedures for the building. It was decided that it will be open by appointment only and that the public will only be allowed in the conference room to minimize exposure. Additional signage has been posted on and in the building.

Appointment Process

Keith Chatinover made suggestions to the appointment process since there has been an increase in applicants. 1.) Require a Letter to the Editor for DCC openings in each local newspaper. 2.) Standardize interview and voting calendars. If there is more than one applicant, interviews and voting of candidates to take place on separate days. 3.) Standardize candidate voting. If there are three or less candidates whoever gets the most votes gets the spot. If there are more than three candidates use rank choice. Leon added that vote has always been a majority of the Commissioners - four. He suggested to adopt four votes in order to get elected. Donald suggested if there are many candidates to agree to pair it down to a smaller number (top three) and then have a straight vote. Tristan suggested a previous method of using a subcommittee to vet candidates down to three and have the Board vote. It was decided that everyone will research rank choice and discuss the appointment process further at the next meeting. Keith will draft language for the newspaper to be reviewed at the next meeting.

New business

Christine Todd brought up the need for restrooms at State and Eastville Point Beaches. After a brief discussion, Tristan Israel suggested tabling the discussion for a future meeting.

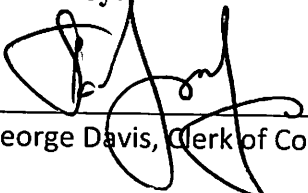
Adjournment

Keith Chatinover made a motion to adjourn the meeting. Christine Todd seconded the motion. So voted. Christine Todd aye, Leon Braithwaite aye, Keith Chatinover aye, John Cahill aye, Donald Leopold aye, and Tristan Israel aye. Motion carries. The DCC meeting was adjourned at 5:55 PM.

There will be a brief meeting on Monday, July 20, 2020 at 4:30 PM for Mask Letter.

The next regularly scheduled Dukes County Commissioners meeting is on Wednesday, August 8, 2020 at 4:30 PM.

Certified by:



T. George Davis, Clerk of Courts

Documents Discussed

- Dukes County Commissioners Meeting minutes for July 1, 2020
- Alchemy proposed tent application to Edgartown
- MV Airport Business Item Summary
- MV Airport spreadsheet