



COUNTY OF DUKES COUNTY

MARTHA'S VINEYARD & ELIZABETH ISLANDS

Dukes County ARPA Funding Letter of Inquiry and Suggested Guidelines

In anticipation of Dukes County receiving Coronavirus Local Fiscal Recovery Funds (CLFRF) as established by the American Rescue Plan Act of 2021 (ARPA) from the U.S. Treasurer, we are accepting Letters of Inquiry from interested organizations. . Per current guidance, Eligible Uses for ARPA funds distributed by the County must fall within the following four categories:

1. Respond to the public health emergency with respect to COVID-19 or its negative economic impacts.
2. Provide premium pay to employees providing essential work during the COVID-19 public health emergency.
3. Provide government services to the extent of the reduction in revenue due to COVID-19.
4. Invest in water, sewer, or broadband infrastructure.

Letters of Inquiry should indicate which of the four categories you are applying for, be concise, generally one to three pages long, and should be signed by the organization's Executive Director, Manager or Board Chair.

Below is a list of information we are looking for as part of the Letter of Inquiry:

- Filled out Dukes County ARPA/CLFRF Grant Application Cover Sheet
- Brief description of organization and applicability
- Project or Program to be funded
 - Summary – one sentence statement of proposed project or program
 - Overview – purpose, objectives, goals, how project relates to funder's priorities
 - Description – target population, specific action plan, timeframe, and duration
 - Implementation (and results) – qualifications for executing proposed project, expected outcomes, how effectiveness will be monitored and evaluated, plan for continuance at conclusion of requested funding
 - Cost – amount requested, total project cost, private and public funding sources (pending and received)

Attachments- as applicable:

- IRS 501(c)(3) determination letter
- Mission Statement
- Board of Directors list

Letters of Inquiry must be received by the Dukes County Manager by August 30, 2021. Screened applicants will then be asked to submit full applications for consideration by September 30, 2021.

Dukes County ARPA/CLFRF Grant Application Cover Sheet

Date of Application: _____

Legal Name of Organization: _____

Year Founded: _____ Current Annual Operating Budget: \$_____

Executive Director: _____

Contact Person/Title (if different from Executive Director): _____

Email: _____

Phone: _____ Fax: _____

Address (principal/administrative office): _____

City: _____ State: _____ Zip: _____

Mailing Address (if different from above): _____

Website: _____

Project Name: _____

Purpose: _____

Amount Requested: \$_____ Total Project Cost: \$_____

Project Goals: _____

Beginning and Ending Dates of the Project/Campaign: _____

Geographic Area to be Served: _____

I CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT:

1. The tax-exempt status of this Organization is still in effect,
2. This Organization does not support or engage in any terrorist activity, and
3. If a grant is awarded to this Organization, the proceeds of that grant will not be distributed to or used to benefit any organization or individual supporting or engaged in terrorism or used for any other unlawful purpose.

Signatures:

President, Board of Directors / Date

Executive Director / Date