

# INCOME AND REQUIRED DOCUMENTATION

## A. Overview

Income documentation shall represent 4 consecutive weeks prior to the application date or any 4 consecutive weeks after the application date through April 30<sup>th</sup>, or the last date of an extended intake period. Subgrantees shall have income documentation (or proof of lack of income) on file for each member in the applicant's household 18 years of age and over.

## B. Income Sources

### **Countable eligible income sources may include, but are not limited to:**

- Wages and salaries (including bonuses, tips, and overtime allowances), self-employment earnings (minus the 40% allowable LIHEAP deduction), strikers' benefits, military earnings (see Active Military Personnel);
- Social Security, Supplemental Security Income (SSI); **Register for S My Social Security account located at: [www.socialsecurity.gov/myaccount](http://www.socialsecurity.gov/myaccount)**
- State Supplemental Program (SSP), the Department of Transitional Assistance
- TANF, (gross grant amount, including protective payment portion, when applicable), EAEDC;
- Unemployment compensation;
- Workers' compensation;
- Disability insurance payments;
- Pensions and annuities, dividends, interest greater than \$100, estate or trust income;
- Rental income less allowable deductions;
- Royalties, cash prizes or lottery winnings;
- Alimony, child support, mortgage/rent payments in lieu of or in addition to support payments;
- Regular/ongoing cash support, including support that pays for housing costs, given to or on behalf of a household by others;
- DTA rent allowances
- Any scholarship or scholastic grant which can be used for current maintenance (e.g., housing, food, clothing, etc.) and is not covered under the Higher Education Act or its amendments; and any other payment considered by the state to be income;
- Odd jobs employment income; and
- Income from lump sum receipts.